

ROLE PROFILE

Role Title:	Group Senior Tax Manager	Reports To:	Swiss Re Head of Tax Europe Director & Ark Life CFO
Department and Division:	Ark Life	Approved Person	No
Management Group or Board Member:	No	Grade	TBC
Primary Place of work	Dublin or London, Dublin preferred	Budget responsibility	No

Role Purpose

Although initial preparation of some of Ark Life's tax returns will be outsourced to a third-party, role holder will have overall responsibility for ensuring accuracy of all tax returns and tax reports, implementing measures to enhance Ark Life's tax profile and managing the relationship with the Irish Revenue and all other fiscal authorities.

Role holder will be responsible for ensuring that any new projects undertaken by Ark or other projects undertaken by Swiss Re in the EMEA region are accurately evaluated from a tax perspective, and will be responsible for ensuring that such projects are implemented in a manner consistent with Ark's tax obligations, and those of the wider Swiss Re Group. Role holder will also support to Head of Tax Europe Director in respect of managing tax affairs (incl. compliance, reporting and planning) of EMEA entities in the Swiss Re Group and will have a specific responsibility to provide technical guidance to the UK Client Service team with respect to the rules relating to the tax treatment of policyholders.

The role has been deemed a Controlled Function Role under the Fitness and Probity Regime.

Key Role Accountabilities

- Responsibility for Swiss Re's Irish tax affairs, including Ark Life, a life assurance company, and Elips Verischerungs AG, Irish branch. This includes compliance, reporting, tax advisory and tax audit management.
- Provide clear, accurate and comprehensive tax data to CFO / Swiss Re Head of Tax, sub-committees, and where necessary, the Board or Board Committees.
- Liaise with internal and external audit, and provide input into second line risk function in relation to tax matters. Ensure tax risks are identified and documented, with appropriate controls to ensure risks remain within risk appetite.
- Assist the Head of Tax Europe Director in respect of any group-wide projects, including projects involving the acquisition of new companies/blocks of business, changes to Swiss Re Group's structure, implementation of internal reinsurance and major regulatory/reporting changes (e.g. Solvency II and IFRS 4 Phase II).

Key Skills, Knowledge and Experience

- Qualified as Chartered Tax Adviser (Irish Institute of Tax) and/or Chartered Accountant
- Life Assurance knowledge preferred.
- Irish tax experience preferred but not necessary
- Training will be provided for an able candidate who meets some but not all of the criteria above
- Fluency in European languages in addition to English would be appreciated.

Qualifications: As above

Direct Reports and Forum Responsibilities

NA